

Virtual Office Pricing Chart

Description of Service	Postage	Telephone	Basic	Premium	After Hours	Custom
	Shipping	Answering	Virtual	Virtual	Plan	Plan
12 Month Agreement Pricing	\$ 75.00	\$ 125.00	\$ 200.00	\$ 280.00	Quote	Quote
3 Month Agreement Pricing	\$ 85.00	\$ 140.00	\$ 220.00	\$ 300.00	Quote	Quote
Business Address	•		•	•	•	•
Mail Delivery/Forwarding	•		•	•	•	•
Portable Telephone Number		•	•	•	•	•
Receptionist/Answering Attendant	•	•	•	•	•	•
Local Fax Account	•	•	•	•	•	•
24/7 Automated Answering Service		•	•	•	•	•
Voice Mail Box		•	•	•	•	•
Message Forwarding Service via Voicemail or E-mail		•	•	•	•	•
Call Transfer to a remote location		•	•	•	•	•
Call Screening				•	•	
Access to Break Room with Free Coffee and Water Service	•	•	•	•	•	•
Fully Furnished Private Office w/ Computer	To be billed	To be billed	2 hrs	4 hrs	Quote	Quote
Fully Equipped Conference Rooms	To be billed	To be billed	4 hrs	8 hrs	Quote	Quote
Voice Mail to Email Service		•	•	•	•	•
Fax to Email Service	•	•	•	•	•	•
Black & White and Color Copier Account	•	•	•	•	•	•
Wide Frame B&W Copier/Printer Account	•	•	•	•	•	•
Free Notary Service	•	•	•	•	•	•
24/7 Access to Facilities			•	•	•	•
Discount on "As Used" Products & Services			15%	15%	15%	15%